

NOTTINGHAM CITY COUNCIL
REGULATORY AND APPEALS COMMITTEE

Date: Monday 24 September 2012

Time: 10.45am

Place: Meeting Room LH 2.13 Second Floor at Loxley House, Station Street

Councillors are requested to attend the above meeting on the date and at the time and place stated to transact the following business.



Acting Corporate Director of Resources

Constitutional Services Officer: Zena West Direct dial – 0115 8764305

A G E N D A

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTERESTS

3 MINUTES

Attached

Last meeting held on 16 July 2012 (for confirmation)

4 REVIEW OF THE CURRENT ADVERTISING POLICY FOR HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES

Attached

Report of Director of Community Protection

5 APPLICATION TO DEPART FROM THE APPROVED ADVERTISING POLICY FOR HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES

Attached

Report of Director of Community Protection

6 LICENSING OF PRIVATE HIRE VEHICLES TO CARRY ONE PASSENGER

Attached

Report of Director of Community Protection

7 DATE OF NEXT MEETING

Subject to there being sufficient business, to consider meeting at 10.30 am on Monday, 19 November 2012

**COUNCILLORS ATTENDING THIS COMMITTEE PLEASE NOTE:
COUNCILLORS ARE ASKED TO ASSEMBLE IN THE GROUND FLOOR
FOYER AT LOXLEY HOUSE FOR NOT LATER THAN 10.25 AM IN
ORDER TO VIEW VEHICLES RELATING TO ITEMS ON THE AGENDA.
THE COMMITTEE WILL THEN CONVENE IN ROOM LH 2.13, LOXLEY
HOUSE FOR THE MEETING BEGINNING AT 10.45 AM.**

**IF YOU ARE UNSURE WHETHER OR NOT YOU SHOULD DECLARE AN
INTEREST IN A PARTICULAR MATTER, PLEASE CONTACT THE
CONSTITUTIONAL SERVICES OFFICER SHOWN ON THIS AGENDA, IF
POSSIBLE BEFORE THE DAY OF THE MEETING, WHO WILL PROVIDE
ADVICE IN THE FIRST INSTANCE.**

**CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST
FIFTEEN MINUTES BEFORE THE START OF THE MEETING TO BE
ISSUED WITH VISITOR BADGES**

Agenda, reports and minutes for all public meetings can be viewed online at:-
<http://open.nottinghamcity.gov.uk/comm/default.asp>

NOTTINGHAM CITY COUNCIL

3

REGULATORY AND APPEALS COMMITTEE

MINUTES

of meeting held on **16 JULY 2012** at

Loxley House from 2.04 pm to 2.47 pm

- ✓ Councillor Cresswell (Chair)
 - ✓ Councillor Grocock (Vice-Chair)
 - ✓ Councillor Ali
 - ✓ Councillor Choudhry
 - ✓ Councillor Ibrahim
 - ✓ Councillor Jenkins
 - ✓ Councillor Khan
 - ✓ Councillor Molife
 - ✓ Councillor Parton
 - ✓ Councillor Saghir
 - ✓ Councillor Smith
 - ✓ Councillor Spencer
 - ✓ Councillor Wildgust
- ✓ Indicates present at meeting

Also Present

- | | | | |
|-----------------|----------------------|---|-----------------------|
| Mr B Armstrong | - Facilities Manager |) | Notts County Football |
| Mr B Walton | - Head of Operations |) | Club |
| Mr G Smith | - Stadium Manager |) | |
| Ms P Kirkby | - Managing Director |) | Nottingham Racecourse |
| Ms A Whelbourne | - Operations Manager |) | Limited |

Officers in attendance

- | | | | |
|---------------|-----------------------------------|---|-------------|
| Mr P Dales | - Food and Health and Safety |) | |
| | Manager |) | Communities |
| Ms C Styles | - Principal Environmental Health |) | |
| | Officer |) | |
| Mr A Thorn | - Environmental Health Officer |) | |
| Mrs J Irwin | - Senior Solicitor |) | Resources |
| Mr M J Parker | - Constitutional Services Officer |) | |

1 APOLOGY FOR ABSENCE

An apology for absence were received from Councillor Saghir.

2 APPOINTMENT OF VICE-CHAIR

RESOLVED that Councillor Grocock be appointed Vice-Chair of the Committee for the remainder of the current Municipal Year.

Councillor Cresswell expressed the Committee's thanks to Councillor Grocock for his chairing of past meetings of the Committee.

3 DECLARATIONS OF INTERESTS

Councillor Ali advised the Committee that he was an employee of a company which provided taxi services to Notts County Football Club (agenda item 5) and, in his view, the involvement was not so significant as to prevent his participating in the debate or voting on the decision(s) regarding the matter.

Councillor Grocock advised the Committee that he was a City Council appointed Director of Nottingham Racecourse Limited (agenda item 6) and, in his view, the involvement was not so significant as to prevent his participating in the debate or voting on the decision(s) regarding the matter.

4 MINUTES

RESOLVED that the minutes of the last meeting held on 24 October 2011, copies of which were circulated, be confirmed and signed by the Chair.

5 ANNUAL REVIEW OF GENERAL SAFETY CERTIFICATE – NOTTS COUNTY FOOTBALL CLUB

Consideration was given to a report of the Director of Community Protection, copies of which had been circulated. Councillors on the Committee that morning had the opportunity to carry out an inspection of the premises accompanied by colleagues, and members of the relevant Safety Advisory Group

Mr B Armstrong, Mr B Walton and Mr G Smith from Notts County Football Club, attended the meeting on behalf of the Club. The report was presented by Mr P Dales, Food and Health and Safety Manager, who drew the Committee's attention to paragraphs of his report and the proposal to replace the existing Certificate with the Certificate attached to the report as Annex 1.

RESOLVED that the General Safety Certificate, detailed at Annex 1 to the report, be approved as a replacement for the existing Certificate with effect from 16 July 2012;

6 REVIEW OF GENERAL SAFETY CERTIFICATE – NOTTINGHAM RACECOURSE

Consideration was given to a report of the Director of Community Protection, copies of which had been circulated. Councillors on the Committee that morning had the opportunity to carry out an inspection of the main grandstand at the premises accompanied by colleagues, and representatives of the emergency services.

Ms P Kirkby and Ms A Whelbourne, from Nottingham Racecourse, attended the meeting on behalf of the organisation. The report was presented by Mr P Dales, Food and Health and Safety Manager, who drew the Committee's attention to paragraphs of his report and the proposal to replace the existing Certificate with the Certificate attached to the report as Annex 1.

RESOLVED

- (1) that the General Safety Certificate, detailed at Annex 1 to the report, be approved as a replacement for the existing Certificate with effect from 16 July 2012;**
- (2) that to enhance communication between the Racecourse operator, the various enforcement bodies and the emergency services with an interest in safety at the regulated stand, the Food and Health and Safety Team, on behalf of the Director of Community Protection, establish and draw up relevant terms of reference for a Safety Advisory Group for the regulated stand, with a view to holding an inaugural meeting during October 2012.**

7 DATE OF NEXT MEETING

RESOLVED that the next meeting of the Committee be held at 10.30 am on Monday 24 September 2012.

REGULATORY & APPEALS COMMITTEE – 24 SEPTEMBER 2012

Title of paper:	Request to review the current advertising policy for Hackney Carriage and Private Hire Vehicles	
Director(s)/ Corporate Director(s):	Andrew Errington Corporate Director Community Protection	Wards affected: ALL
Report author(s) and contact details:	Angela Rawson 0115 8761749 Angela.rawson@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Ann Barrett 0115 8764411	
Relevant Council Plan Strategic Priority: (you must mark X in the relevant boxes below)		
World Class Nottingham		x
Work in Nottingham		
Safer Nottingham		x
Neighbourhood Nottingham		
Family Nottingham		
Healthy Nottingham		
Leading Nottingham		
Summary of issues (including benefits to citizens/service users):		
This report asks members to adopt a revised policy for advertisements which it will permit to be displayed on both Hackney Carriages and Private Hire Vehicles.		
Recommendation(s):		
1	That the policy at Appendix 2 be approved with immediate effect.	
2		

1. BACKGROUND

- 1.1 The Local Government (Miscellaneous Provisions) Act 1976 permits Councils to control the appearance of both Hackney Carriages and Private Hire Vehicles and to attach such conditions to the vehicle licences as it sees fit.
- 1.2 The Council adopted its current policy for advertising at a meeting of the Environment (Licensing) Sub Committee on 5th July 1995 and this was subsequently amended in 2003. A copy of the current policy and amendment is attached at Appendix 1.
- 1.3 The current policy only addresses advertising on hackney carriages and additional requirements were imposed via conditions on both hackney carriage and private hire vehicles. The lack of one comprehensive document dealing with advertising requirements has become a source of frustration for vehicle owners.
- 1.4 A revised Advertising Policy is attached at Appendix 2. This policy now incorporates requirements for both Hackney Carriage and Private Hire vehicles in

one document. Approval will be given for advertising which is in compliance with the policy but flexibility will be retained to depart from the policy if there is good reason to do so. Compliance with the policy will be enforced via a review of the vehicle licence if the relevant condition is breached.

2. REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The new policy clearly sets out the requirements of Nottingham City Council and will aid in providing uniformity to vehicles which in turn helps to create a safe, recognisable identification for the public travelling in and around the City.
- 2.2 It is proposed that such restrictions are imposed to ensure a clear distinction between Hackney Carriage and Private Hire vehicles licensed by Nottingham City Council
- 2.3 The proposals have also been designed to ensure that vehicles are not cluttered with advertisements which may detract from the registration plates attached to the front and rear which is the main source of information to customers and enforcers alike. In that, it is proposed that advertisements are focussed on the sides of the vehicle with more restrictive requirements on the front and rear of the vehicle.

3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

NONE

4. FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

- 4.1 There will be costs printing the policy which can be met from the current budget.

5. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

- 5.1 The creation of this policy is within the Council's power and appears reasonable
- 5.2 Any person aggrieved by the decision of the Council may challenge the policy by Judicial Review

6. EQUALITY IMPACT ASSESSMENT

Has the equality impact been assessed?

Not needed (report does not contain proposals or financial decisions)

X

7. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

NONE

8. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

NONE

APPENDIX 1

EFFECTIVE FROM 5 JULY 1995

CITY OF NOTTINGHAM

ADVERTISING POLICY FOR WHEELCHAIR ACCESSIBLE HACKNEY CARRIAGES

- (1) Front Doors - A telephone number which is unique to the booking of hackney carriages will be allowed and shall be placed directly below the City Coat of Arms and centralised. Individual numbers will be white in colour and subject to the below measurements:-

Height maximum 127mm (approx 5") minimum 63mm (approx 2½") width maximum 89mm (approx 3½") minimum 51mm (approx 2").
- (2) Rear Doors - Advertisements will be allowed on the whole of the rear doors.
- (3) Rear Window - Advertisements will be allowed which provide for displays which are visible from the outside but invisible from the inside.
- (4) Interior - Advertisements will be allowed providing they do not obstruct the view of either the driver or passengers.
- (5) Advertisements to be on self - adhesive vinyl sheeting or similar material. No paper based materials or water soluble adhesive pastes shall be used.
- (6) All advertisements to comply with Advertising Standards Code of Practice.
- (7) Advertisements relating to any kind of gambling activity will not be exhibited, except football pools, lotteries or premium bonds.
- (8) No advertisements of a religious, political or controversial nature shall be displayed without the prior consent of the Council.
- (9) No advertisements or telephone numbers relating to the provision of private hire vehicles will be displayed.
- (10) Officers who are authorised by the City Council under Part (II) of the Local Government (Miscellaneous Provisions) Act 1976 will have the right to request a Hackney Carriage proprietor to remove any advertisements thought to be offensive, inappropriate or undesirable.
- (11) Advertisements shall be maintained in good condition.

APPENDIX 2

CITY OF NOTTINGHAM ADVERTISING POLICY



Nottingham
City Council

ONLY ADVERTISING COMPLYING WITH THE FOLLOWING REQUIREMENTS MAY BE DISPLAYED

GENERAL

1. All advertisements must:-
 - a. Be on adhesive vinyl sheeting or magnetic panel. No paper based materials or water soluble adhesive pastes shall be used.
 - b. Comply with the Advertising Standards Authority's Code of Practice.
2. No advertisements of a religious, political or controversial nature are permitted
3. Advertisements shall be maintained in good condition.
4. Officers authorised by the City Council under Part (II) of the Local Government (Miscellaneous Provisions) Act 1976 will have the right to request a proprietor to remove any advertisements not complying with this policy

ADVERTISING ON WHEELCHAIR ACCESSIBLE HACKNEY CARRIAGES

5. **Front Doors** may only be used to display a telephone number which may be used to book the hackney carriage. This must be placed directly below the City Coat of Arms and centralised. The individual numbers must be white and within the following dimensions:-

Height maximum 127 mm (approx 5") minimum 63mm (approx 2½")
Width maximum 89 mm (approx 3½") minimum 51 mm (approx 2").
6. **Rear doors** – Advertisements are permitted to cover the whole of the rear doors (Not including windows which should only display 'No Smoking' signage).
7. **Rear Screen** - Advertisements are permitted only if made of a material which provides for displays which are visible from the outside of the vehicle but which cannot be seen from inside the vehicle and do not affect the drivers ability to see through the window. The rear window may be used to display a telephone number which may be used to the

book the hackney carriage. Telephone numbers displayed on the rear window shall be placed either at the top or bottom of the screen and shall be centralised. The individual numbers must be white and within the following dimensions:-

height	-	63 mm (Maximum 2.5" Approx)
width	-	25 mm (Maximum 1.0" Approx)

8. **Interior** – Advertisements are permitted providing they do not obstruct the view of either the driver or passengers.
9. Where a hackney carriage receives bookings through a business run for that purpose, then the display of the name and phone number of the business will be permitted other than just on the front doors and rear screen of the vehicle subject to any lettering being placed directly below the telephone number and being centralised. The maximum/minimum height, width and colour of the letters shall be the same as those used for the telephone numbers.

ADVERTISING ON PRIVATE HIRE VEHICLES

10. An Operator is permitted to advertise business details on the sides of vehicles operated by them. Such details shall be limited to:
 - i company name
 - ii company logo
 - iii telephone number
 - iv internet address

All designs, including full door advertising, must be approved by the Licensing Authority prior to use.

11. Advertisements displayed on the sides of vehicles shall also contain the words "Not insured if not pre-booked" or "Advanced bookings only".
12. A company name and logo may be displayed on the bonnet of a vehicle provided the advertisement does not exceed six inches square
13. Advertisements on the rear screen of a Vehicle are only permitted if:-
 - they are made of a material which provides for displays which are visible from the outside of the vehicle but which cannot be seen from inside the vehicle and do not affect the drivers ability to see through the window.and
 - the advertisement contains the wording "Advance Bookings only" in letters no smaller than 4" high at the top of the screen.
14. There shall be no advertisements on the roof of the vehicle

August 2012

REGULATORY & APPEALS COMMITTEE – 24 SEPTEMBER 2012

Title of paper:	Application to depart from the approved Advertising Policy for Hackney Carriage and Private Hire Vehicles	
Director(s)/ Corporate Director(s):	Andrew Errington Corporate Director Community Protection	Wards affected: ALL
Report author(s) and contact details:	Angela Rawson 0115 8761749 Angela.rawson@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Ann Barrett 0115 8764411	
Relevant Council Plan Strategic Priority: (you must mark X in the relevant boxes below)		
World Class Nottingham		X
Work in Nottingham		X
Safer Nottingham		X
Neighbourhood Nottingham		
Family Nottingham		
Healthy Nottingham		
Leading Nottingham		
Summary of issues (including benefits to citizens/service users):		
This report asks members to consider an application from a Private Hire Operator to depart from the adopted Advertising Policy. Cloud Cars Limited wish to have a design to distinguish the company from other private hire firms which exceed the specifications as approved.		
Recommendation(s):		
1	That the members consider and determine whether the designs attached at Appendix 2 such as to merit a departure from the Council's Advertising Policy (should Committee have approved such policy earlier on its agenda).	
2		

1. BACKGROUND

- 1.1 The Local Government (Miscellaneous Provisions) Act 1976 permits Councils to control the appearance of both Hackney Carriages and Private Hire Vehicles and to attach such conditions to the vehicle licences as it sees fit. The Council's current conditions require that apart from "for hire" signs and the words "City of Nottingham" which are required to be displayed on Hackney Carriages, no signs or advertisements shall be displayed on either private hire vehicles or hackney carriages unless they have been approved by the Council.
- 1.2 The Committee has been asked to approve a policy (which includes advertising on private hire vehicles) as an earlier agenda item. Prior to this no formal policy was in existence as to the type of advertising to be permitted on private hire vehicles.

- 1.3 Messrs Prospere and Holmes are co directors of the newly formed Cloud Cars to which an Operators Licence was granted. They have approached the Licensing Authority with a proposed design for their fleet which is outside the policy which has been put before the Committee. In particular the advertising :-
- is spread over both front and rear doors and the sides and rear of the vehicle
 - is not limited to the company name, logo phone number or address
 - does not contain the words " advance bookings only " or " not insured if not pre-booked"
- 1.6 Discussions have taken place between the Licensing Authority and the Operators where unfortunately, a compromise could not be reached. It was therefore felt necessary to place the matter before the Committee for further consideration.

2. REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The new policy clearly sets out the requirements of Nottingham City Council and is aimed in providing uniformity to vehicles licensed by the Council and ensuring that such vehicles have an uncluttered appearance. The proposals of the Operator go beyond that remit.

3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

NONE

4. FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

NONE

5. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

NONE

6. EQUALITY IMPACT ASSESSMENT

Has the equality impact been assessed?

Not needed (report does not contain proposals or financial decisions)

X

7. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

NONE

8. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

NONE



CITY OF NOTTINGHAM ADVERTISING POLICY

ONLY ADVERTISING COMPLYING WITH THE FOLLOWING REQUIREMENTS MAY BE DISPLAYED

GENERAL

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 - a. Be on adhesive vinyl sheeting or magnetic panel. No paper based materials or water soluble adhesive pastes shall be used.
 - b. Comply with the Advertising Standards Authority's Code of Practice.
2. No advertisements of a religious, political or controversial nature are permitted
3. Advertisements shall be maintained in good condition.
4. Officers authorised by the City Council under Part (II) of the Local Government (Miscellaneous Provisions) Act 1976 will have the right to request a proprietor to remove any advertisements not complying with this policy

ADVERTISING ON WHEELCHAIR ACCESSIBLE HACKNEY CARRIAGES

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shall be centralised. The individual numbers must be white and within the following dimensions:-

height	-	63 mm (Maximum 2.5" Approx)
width	-	25 mm (Maximum 1.0" Approx)

8. **Interior** – Advertisements are permitted providing they do not obstruct the view of either the driver or passengers.
9. Where a hackney carriage receives bookings through a business run for that purpose, then the display of the name and phone number of the business will be permitted other than just on the front doors and rear screen of the vehicle subject to any lettering being placed directly below the telephone number and being centralised. The maximum/minimum height, width and colour of the letters shall be the same as those used for the telephone numbers.

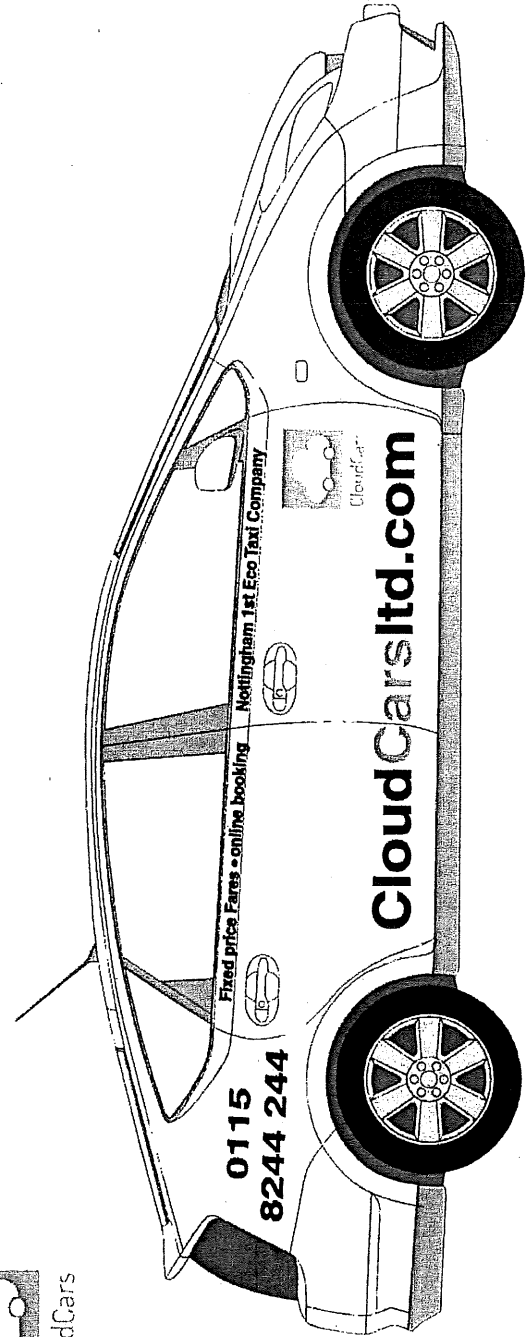
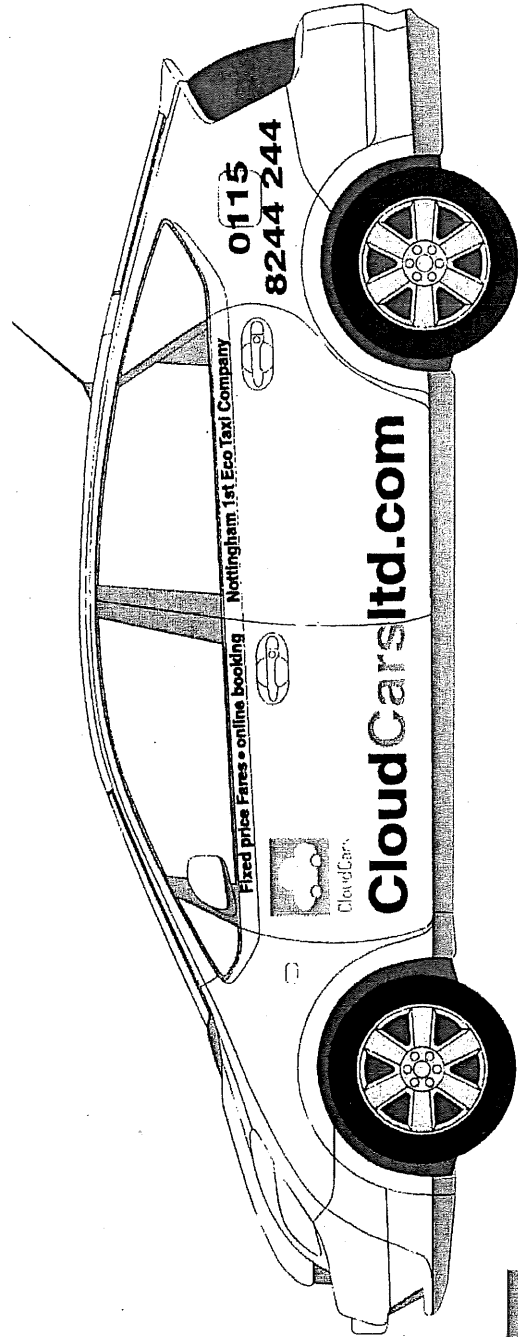
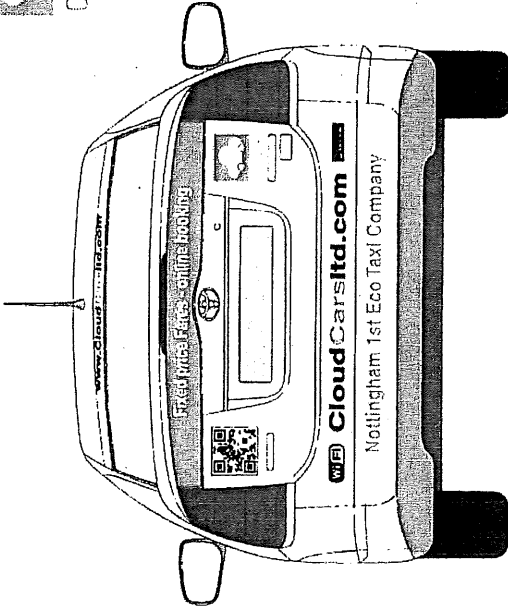
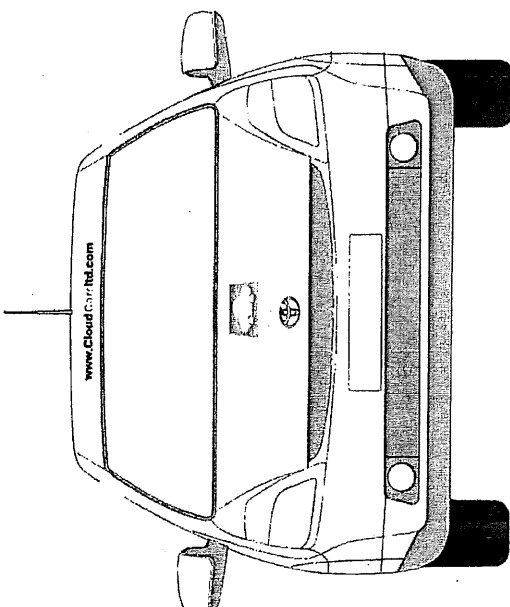
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10. An Operator is permitted to advertise business details on the sides of vehicles operated by them. Such details shall be limited to:
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All designs, including full door advertising, must be approved by the Licensing Authority prior to use.

11. Advertisements displayed on the sides of vehicles shall also contain the words "Not insured if not pre-booked" or "Advanced bookings only".
12. A company name and logo may be displayed on the bonnet of a vehicle provided the advertisement does not exceed six inches square
13. Advertisements on the rear screen of a Vehicle are only permitted if:-
 - they are made of a material which provides for displays which are visible from the outside of the vehicle but which cannot be seen from inside the vehicle and do not affect the drivers ability to see through the window.and
 - the advertisement contains the wording "Advance Bookings only" in letters no smaller than 4" high at the top of the screen.
14. There shall be no advertisements on the roof of the vehicle

August 2012



Regulatory and Appeals Committee 24 September 2012

Title of paper:	Licensing of private hire vehicles to carry one passenger	
Director(s)/ Corporate Director(s):	Andrew Errington	Wards affected: All
Report author(s) and contact details:	Angela Rawson 0115 8761749 Angela.rawson@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Ann Barrett 0115 8764411 Ann.barrett@nottinghamcity.gov.uk	
Relevant Council Plan Strategic Priority:		
World Class Nottingham		X
Work in Nottingham		X
Safer Nottingham		X
Neighbourhood Nottingham		
Family Nottingham		
Healthy Nottingham		X
Leading Nottingham		
Summary of issues (including benefits to citizens/service users):		
<p>This report asks members to consider amending the current vehicle specification for private hire vehicles (attached at Appendix 1) to additionally allow vehicles which are only capable of carrying one passenger to be licensed as private hire vehicles.</p> <p>This will allow smaller vehicles onto fleets which in turn may lower carbon emissions for single passenger journeys compared with the 'standard' private hire vehicles available.</p> <p>The option may appeal to customers for short single passenger journeys</p>		
Recommendation(s):		
1	To approve the licensing of vehicles capable of carrying only one passenger	
2	To agree that the Councils adopted specification for private hire vehicles be amended to include the specification for 1 passenger vehicles attached at appendix '2' to this report	
3	That the licence fee for a private hire vehicle licence for a 1 passenger vehicle be the same as for other private hire vehicles, and that all other Council policies relating to private hire vehicles (such as the age policy,) shall apply to such vehicles.	

1. BACKGROUND

- 1.1 The Licensing Section has been approached to consider the licensing of private hire vehicles which are capable of carrying a maximum of one passenger.

- 1.2 Private hire vehicles can be licensed to carry between 1, and 8, passengers.
- 1.3 The Council's currently adopted specification only permits the licensing of vehicles capable of carrying 4 or more passengers (appendix '1'). An amendment would be required to the specification in order to allow the licensing of vehicles capable of carrying only 1 passenger.
- 1.4 The Department for Transport's best practice guidelines for hackney carriage and private hire operations (paragraph 26/27) encourage Councils to consider licensing a range of vehicles for private hire usage.
- 1.5 Section 48 of the Local Government (Miscellaneous Provisions) Act 1976 states that:

'A district Council may on receipt of an application from the proprietor of any vehicle for the grant in respect of such vehicle of a licence to use the vehicle as a private hire vehicle, grant in respect thereof a vehicle licence:

Provided that a district Council shall not grant such a licence unless they are satisfied that':

(a) The vehicle is:-

- Suitable in type, size, and design for use as a private hire vehicle;
- Not of such design and appearance as to lead to any person to believe that the vehicle is a Hackney Carriage.
- In a suitable mechanical condition.
- Safe
- Comfortable

(b) That the vehicle is insured as a Private Hire Vehicle

And shall not refuse such a licence for the purpose of limiting the number of vehicles in respect of which such licences are granted by the Council.

Also to note:

Any Private Hire Vehicle may be driven by any licensed driver.

- 1.6 Members may wish to also bear in mind that a Private Hire Vehicle is defined as:

"A motor vehicle constructed to seat fewer than nine passengers, other than a Hackney Carriage or Public Service Vehicle which is provided for hire with the services of a driver for the purpose of carrying passengers".

2. REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Licensing a range of vehicles with differing seating capacities will allow customers a

choice of vehicles for their journeys, It will also allow vehicle proprietors / operators to provide a vehicle and service which may be more environmentally friendly in respect of CO2 emissions, and / or suitable for the type of journeys to be undertaken than the more conventional vehicles which are currently licensed.

3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 None

4. FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY)

4.1 None

5. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS, CRIME AND DISORDER ACT IMPLICATIONS AND EQUALITY AND DIVERSITY IMPLICATIONS)

The recommendation is at the Committee's discretion. As indicated in paragraph 1.5 above the Committee should address whether the proposed specification, amongst other things, is for a vehicle which is suitable in type, size, and design for use as a private hire vehicle. Any 1 passenger vehicles put forwarded for licensing will be subject to the Council's normal testing and inspection regime and policies which address matters such as vehicle safety. In addressing the size and design issue members should bear in mind that it is an offence for both private hire operators and drivers to refuse to carry assistance dogs. The Committee should have regard to the ability of this type of vehicle to accommodate a passenger accompanied by an assistance dog, and /or transport other equipment such as a wheelchair alongside the availability of other licensed private hire vehicles and public transport capable of transporting passengers with such needs

6. EQUALITY IMPACT ASSESSMENTS (EIAs)

Comments will be reported to the Committee on the day following inspection.

7. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

7.1 None

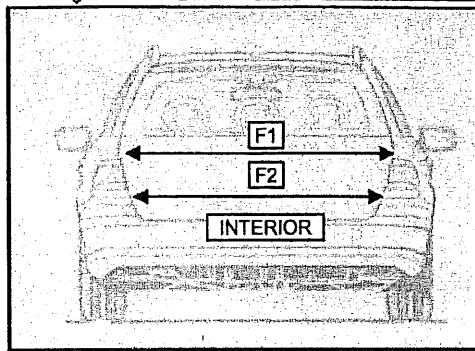
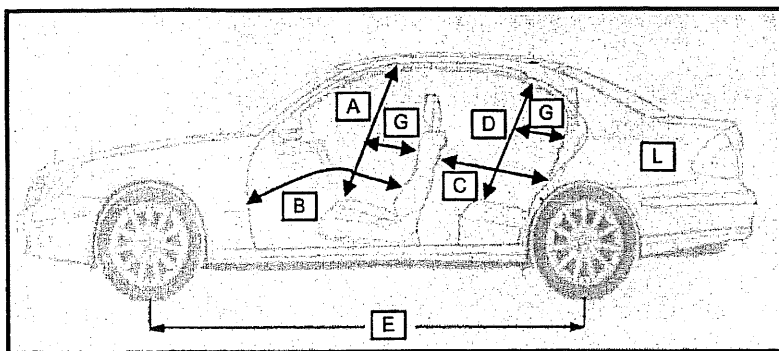
8. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

8.1 TAXI AND PRIVATE HIRE VEHICLE LICENSING: BEST PRACTICE GUIDANCE
March 2010

New Vehicle Measurement Form
Specification For Private Hire Vehicles



Nottingham
City Council



GENERAL DIMENSIONS

Vehicle Make & Model

- A 914mm min Cushion not compressed =

- B 939mm min Seat fully rearward =

- C 609mm min Front seat fully rearward =

- D 863mm min Cushion not compressed =

- E 2438mm min Wheelbase for rear wheel drive =

- vehicles (shorter wheelbases will be considered for front wheel drive cars and other types of vehicle where the design of the vehicle provides interior space in excess of the above minimum dimensions)

- F1 1346mm min Interior width measured in line =

- with the top face of the seat cushions, but excluding any arm rests and at a point on the bodysides 2" below the bottom edge of the side window aperture.

- F2 1244mm min Interior width measured between any =

- arm rest on the door.

- G 254mm Point of measurement parallel with the squab. =

- H 0.42cu Metres of hard luggage min. (15 cu feet) =

Length =

Width =

Height =

Divide (L) x (W) x (H) by 1728 to obtain cubic capacity. =

General Specifications

- (1) Front Engine - Petrol or Diesel
 - Front or Rear Wheel Drive
 - Minimum Engine Capacity of 1600cc for conventional 4 passenger vehicles.
- (2) Seating should be for at least 4, but no more than 8 passengers in addition to the driver.
 Rearward facing seats over or rearward of the rear wheels and axle(s) having normal access only through a rear door will not be accepted.
 Folding or moving seats which are so constructed to provide access to other seats to which there is no direct access will not be accepted.
 Front seats shall be equipped with safety belts in accordance with current legislation and any vehicle having a gangway between the bodyside and nearside passenger seat must be equipped with a lap and shoulder belt which does not obstruct the gangway.
- (3) A separate lockable luggage compartment is preferred. In vehicles where the luggage is not in a separate compartment passengers must be protected by a screen from items of luggage being propelled into the passenger compartment area by the vehicle movement.
- (4) At least 4 road wheels.
- (5) Manufacturers gross vehicle weight for tyres and suspension actually fitted to the vehicle submitted for a licence must be sufficient for a minimum payload equal to the driver, full fuel tank, the number of passengers for which a licence is requested (at 70 kg per person) and luggage (at 20 kgs per person).
 Where Propane or L.P.G is used as the vehicle fuel the weight of extra equipment must be within the gross weight.
 Where the vehicle type has a marginal payload rating and it has many nonstandard fittings and equipment, a weighbridge certificate of kerb weight may be required.
- (6) All vehicles will be of an approved type, being properly constructed in accordance with all appropriate Act of Parliament and E.E.C Legislation applicable to the U.K. Approved vehicles will be right hand drive, with the exception of chauffeur driven limosine type vehicles used for executive hire which may be left-hand drive, fitted with at least 4 road wheels, with at least two passenger doors in the bodysides and separate means of access for the driver.
 Passengers will be provided with sufficient means of communication with the driver and have facilities to carry luggage in a safe and secure condition. The passenger accommodation will have properly upholstered and covered seats, with floors also properly covered. There will be direct access to all doors without the need to fold or move any seats to provide a gangway. There will be means of opening and closing at least one window each side of the vehicle.

GENERAL EQUIPMENT

Where a vehicle has more than 4 passenger seats and arranged on more than 2 rows of seats, the headroom for the intermediate seats will be as for the front seat.

- (1) Spare Wheel and Tyre - properly stowed to protect passengers luggage.
- (2) Jack and Wheel Brace.
- (3) 1.36kg B.C.F or Dry Powder Fire Extinguisher and First Aid Kit in the passenger compartment of
- (4) Nearside and Offside rear view mirrors
- (5) If a faremeter is fitted it must be visible to all passengers and not be a safety hazard to passengers.

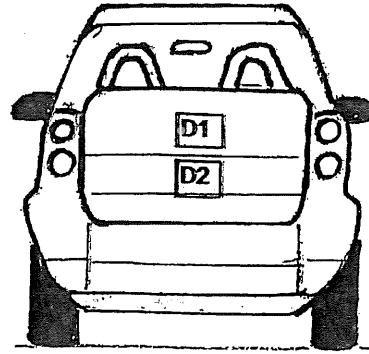
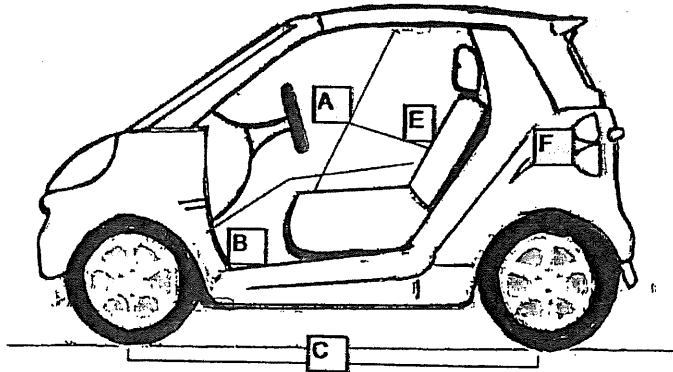
In addition to the general requirements, Private Hire Vehicles will not display any advertising or lettering other than the permitted 127mm x 76mm label in the windscreen displaying the City of Nottingham Private Hire Licence number or other approved legend in letters and figures no more than 25mm high.

London type Hackney Carriages are not allowed to be licensed as Private Hire Vehicles.

Minimum Dimensions For One Passenger Vehicle
Specification For Private Hire Vehicles



Nottingham
City Council



GENERAL DIMENSIONS

Vehicle Make & Model

A 914mm min Cushion not compressed =

B 939mm min Seat fully rearward =

C 1807mm min Wheelbase =

vehicles (shorter wheelbases will be considered for front wheel drive cars and other types of vehicle where the design of the vehicle provides interior space in excess of the above minimum dimensions)

D1 1150mm min Interior width measured in line =

with the top face of the seat cushions, but excluding any arm rests and at a point on the bodysides 2" below the bottom edge of the side window aperture.

D2 1140mm min Interior width measured between any arm rest on the door. =

E 254mm Point of measurement parallel with the squab. =

F 12.6 cu ft Cubic Feet of hard luggage min. =

Length =

Width =

Height =

Divide (L) x (W) x (H) by 1728 to obtain cubic capacity. =

General Specifications

- (1) Front Engine - Petrol or Diesel
 - Front or Rear Wheel Drive
 - Minimum Engine Capacity of 800 cc (min) for 1 passenger vehicles.
- (2) Seating should be for 1 passenger in addition to the driver.
 Rearward facing seats over or rearward of the rear wheels and axle(s) having normal access only through a rear door will not be accepted.
 Folding or moving seats which are so constructed to provide access to other seats to which there is no direct access will not be accepted.
- (3) direct access will not be accepted.

Front seats shall be equipped with safety belts in accordance with current legislation.

- (4)
- (5) A separate lockable luggage compartment is preferred. In vehicles where the luggage is not in a separate compartment passengers must be protected by a screen from items of luggage being propelled into the passenger compartment area by the vehicle movement.
- (5) At least 4 road wheels.
- (6) Manufacturers gross vehicle weight for tyres and suspension actually fitted to the vehicle submitted for a licence must be sufficient for a minimum payload equal to the driver, full fuel tank, the number of passengers for which a licence is requested (at 70 kg per person) and luggage (at 20 kgs per person). Where Propane or L.P.G is used as the vehicle fuel the weight of extra equipment must be within the
- (7) gross weight.
 Where the vehicle type has a marginal payload rating and it has many nonstandard fittings and
- (8) equipment, a weighbridge certificate of kerb weight may be required.
- (9) All vehicles will be of an approved type, being properly constructed in accordance with all appropriate Act of Parliament and E.E.C Legislation applicable to the U.K. Approved vehicles will be right hand drive, with the exception of chauffeur driven limosine type vehicles used for executive hire which may be left-hand drive, fitted with at least 4 road wheels, with at least one passenger door in the bodyside and separate means of access for the driver.
 Passengers will be provided with sufficient means of communication with the driver and have facilities to carry luggage in a safe and secure condition. The passenger accommodation will have properly upholstered and covered seats, with floors also properly covered. There will be direct access to a door without the need to fold or move any seats to provide a gangway. There will be means of opening and
- (10) closing at least one window.

GENERAL EQUIPMENT

- (1) Spare Wheel and Tyre - properly stowed to protect passengers luggage.(or manufacturers equivalent -
- (2) Jack and Wheel Brace.
- (3) 1.36kg B.C.F or Dry Powder Fire Extinguisher and First Aid Kit in the passenger compartment
 -4 Nearside and Offside rear view mirrors
- (5) If a faremeter is fitted it must be visible to all passengers and not be a safety hazard to passengers.

other than the permitted 127mm x 76mm label in the windscreen displaying the City of Nottingham Private Hire Licence number or other approved legend in letters and figures no more than 25mm high. Or any advertising approved by the Council

